



## Application for disability compensation during studies, respectively for university examinations

As a student with a disability or chronic condition, in accordance with the UN Convention on the Rights of Persons with Disabilities, the Framework Act for Higher Education and the Saxon Higher Education Autonomy Act (Section 5 para. 2 no. 12 SächsHSFG) you may be granted compensatory measures during your studies and/or examinations.

Decisive here is the effect of your disability/your chronic condition on the undertaking and organisation of your studies, respectively your examinations. A diagnosis or a degree of disability alone is not sufficient prerequisite for a disability compensation.

A disability compensation is to be granted where illnesses or disabilities exist that render the demonstration of existing abilities difficult. They are always adapted individually, they offer equal opportunities and not simplification.

You should submit your informal, written application as early as possible. You may also use the application template on our website for this. We recommend: 4-6 weeks before you wish to make use of the disability compensation in examinations.

The examination board of your faculty decides on whether a disability compensation is to be granted regarding the undertaking and organisation of your studies and in examinations, as well as the form this should take.

If you apply for a disability compensation for examinations and final papers, this is generally an administrative decision. In this case you may appeal against a rejection of your application.

In the case of part-time studies: Here you must also inform the Student Office (Section 3 para. 2 Cross-faculty Rules for Regulation of Part-time Studies at Leipzig University). Please examine your financial circumstances prior to commencing part-time studies. There is no claim to BAföG grants for regular part-time courses. Claims to ALG II benefits are examined on an individual basis.

Applications for preferential enrolment in modules or courses with limited participants should be submitted to the course office responsible.

Variant 1	Variant 2
<p>You have a current doctor's or psychotherapeutic certificate regarding the effects of your disability/chronic condition on your studies and/or examinations. This contains recommendations regarding the form of disability compensation.</p>	<p>You have a current doctor's or psychotherapeutic diagnosis of your disability or chronic condition, where applicable including attestation of the effects of your disability or chronic condition on your studies and/or examinations. This contains recommendations regarding the form of disability compensation. You do not wish to reveal the diagnosis to the examination board or course office.</p>
<p>You submit a written application for disability compensation, addressed to the examination board responsible for you, respectively the study co-ordination office, making reference to the doctor's certificate. You enclose a copy of this to your application. State what you require.</p>	<p>Contact the commissioner for students with disabilities and chronic conditions or their staff with your documents. They will draft a recommending statement for you. Enclose this to your written application for disability compensation.</p>
<p>You will receive a written response from the examination board, respectively the course office, to your query as to whether you can be granted disability compensation for your studies, respectively in examinations, and, if applicable, the form this will take.</p>	<p>You will receive a written response from the examination board, respectively the course office, to your query as to whether you can be granted disability compensation for your studies, respectively in examinations, and, if applicable, the form this will take.</p>
<p>The examination board ensures the implementation of the disability compensating measures and informs all necessary offices and persons involved. In this, the grounds for granting the disability compensation (any diagnosis, symptoms etc.) may not be communicated for reasons of data protection.</p>	

## **Senate commissioner for students with disabilities and chronic conditions**

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