



UNIVERSITÄT  
LEIPZIG

International Centre

## **Certification (authentication) of certificates and applying for apostilles**

### **Certification of your degree documents**

At the [Student Service Centre](#) you can obtain certified copies of your degree documents if necessary.

### **Application for apostilles**

The competent authority – the Landesdirektion Sachsen ([Dienststelle Dresden](#)) – is responsible for issuing apostilles for certificates and diplomas issued by Leipzig University in accordance with the Hague Convention.

### **Application**

Momentarily it is only possible to apply in written form. For postal applications please use [the form on the website of the Landesdirektion Sachsen](#).

The original diplomas and certificates must be sent together with pre-certified copies (see above) and the application form to the following postal address: Landesdirektion Sachsen, Dienststelle Dresden, Stauffenbergallee 2, 01099 Dresden.

It is essential that you indicate the country in which you intend to present the document.

### **Procedure**

A fee of €15 per document is usually charged for issuing an apostille. You will receive the authenticated documents with an invoice by registered mail.

Find general information on apostilles under the Hague Convention [on the website of the German Federal Foreign Office](#)

For contact details and more information about the procedure, please refer to the [Landesdirektion Webseite](#).