



How to apply for child benefit (Kindergeld)

Who is entitled to child benefit?

If you are registered in Germany and are in possession of the residence permit according to Article 18b, Article 18c, Article 18d or Article 18g of the AufenthG/Residence Act or are an EU citizen or a citizen of Switzerland, Iceland, Liechtenstein, Norway, Algeria, Bosnia and Herzegovina, Kosovo, Morocco, Serbia, Montenegro, Tunisia or Turkey, you will receive child benefit for the children living with you in Leipzig. This is paid for each child from birth until the age of 18. If your children are still studying or in training, it is paid until the age of 25.

Please consult the information of the Bundesagentur für Arbeit on [child benefit](#) and read the information flyer [Child benefit in cross-border cases](#) for more information.

Where to apply for child benefit?

As an international employee or visiting scholar with a residence permit which entitles you to receive child benefit, please send your application for child benefit to the following address (via email or mail):

Email address: Familienkasse-Sachsen@arbeitsagentur.de

Postal address: Familienkasse Sachsen
09092 Chemnitz

You can also submit your child benefit application directly via the [Family and Children portal](#) of the Federal Employment Agency.

If you come from a country indicated in the table below, your application form should be handed in to the respective responsible office, depending on where you come from. You can find their contacts here.

Country	Address	Contact
Belgium Bulgaria Luxemburg Netherlands Hungary	Bundesagentur für Arbeit Familienkasse Rheinland-Pfalz – Saarland 55149 Mainz Deutschland	fax: +49 (681) 944 910 5324 email: Familienkasse-Rheinland-Pfalz-Saarland@arbeitsagentur.de
France Switzerland Czech Republic Orphans and children who do not know the place of residence of their parents living in Germany	Familienkasse Baden-Württemberg West 76088 Karlsruhe Deutschland	fax: (France) +49 (781) 9393 697 fax: (Switzerland) +49 (7621) 178 260 585 email: Familienkasse-Baden-Wuerttemberg-West@arbeitsagentur.de
Austria Croatia Greece Latvia Slovakia	Familienkasse Bayern Süd 93013 Regensburg Deutschland	fax: +49 (851) 508 617 email: Familienkasse-Bayern-Sued@arbeitsagentur.de

Country	Address	Contact
Poland	Bundesagentur für Arbeit Familienkasse Sachsen 09092 Chemnitz Deutschland	fax: +49 (3591) 661 878 email: Familienkasse-Sachsen@arbeitsagentur.de
other EU/EEA member states	Bundesagentur für Arbeit Familienkasse Bayern Nord 90316 Nürnberg Deutschland	fax: +49 (911) 529 3997 email: Familienkasse-Bayern-Nord@arbeitsagentur.de
Orphans and children who do not know the place of residence of their parents living in an EU/EEA member state or Switzerland		

What documents are needed to apply for child benefit?

Child benefit application and attachments

On the website of the **Federal Employment Agency** you will find the child benefit application form and the various attachments to the application. The application and the attachments are available in German and in various foreign languages. The bilingual forms can each be downloaded under "In anderen Sprachen". The applications must be filled out in German, but you can fill out any of the bilingual application forms.

You need:

- **Kindergeldantrag** (Child benefit application, application form in German or application form bilingual), in the drop-down menu of the child benefit application page of the Federal Employment Agency
- **Anlage Kind** (attachment child), in bilingual version in different languages in dropdown menu
- **Anlage Ausland** (attachment foreign country) if one parent still lives abroad, in bilingual version in different languages in dropdown menu

Please note that you need to indicate your child's tax identification number, which you normally get about two weeks after registering at your local resident services office (Bürgeramt) together with **your own tax identification number**. The federal central tax office will send your tax ID number and that of your child by post; if you do not receive a tax identification number, please contact the resident services office and ask for it, send a request to melderegister@leipzig.de or ask to receive this number again **here**.

If your child has a different surname (family name) make sure your mailbox includes your child's family name too, because the letter with your child's tax ID will be sent to the family name of your child.

Your employer needs to confirm your employment contract in the form "Anlage Ausland" (page 6 of the English/German form) in order for you to receive child benefit.

Documents required in addition to the child benefit application (copies)

- The birth certificate of your child translated into German
- The confirmation letter of your registration at an address in Leipzig (*Anmeldebestätigung Bürgeramt Leipzig*)
- The residence permits of both you and your child
- If your child is still studying or in training: proof of the training contract or student matriculation number

Hint: As soon as you move away from Leipzig and deregister, you need to send the respective responsible Family Benefits Department an informal letter (best keep a copy of it for yourself!) informing them that you are no longer entitled to receive child benefit for your children after a certain date - the deregistration confirmation letter should also be attached.

Source: [Federal Employment Agency](#)

Legal notice

This flyer has been compiled as part of the joint project “**Willkommen in Leipzig/Welcome to Leipzig**”
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